

WSSD Extended Care Guidelines 2020-21 Academic Year

PHONE NUMBER: (619) 280-8017

Answered by Extended Care staff after 2:00 p.m.

Please call if an emergency detains you and you will be late picking up.

Grades Extended Care begins following the end of class and is available until 6:00 p.m. daily. On Thursdays, Grades Extended Care begins at 2:00 p.m. All other days are based on the release times for each grade. **Early Childhood Extended Care** is only available between 3:00 p.m. and 5:30 p.m. to students enrolled in the Full Day Program. **Extended Care billing** is in ½ hour increments and begins immediately. Billing packages may be chosen on your contract (options are summarized on reverse).

EXTENDED CARE START TIMES:

Nursery – Full Day: 3:00 p.m.
Kindergarten – Full Day: 3:00 p.m.
Grades 1 - 2: 2:00 p.m.
Grades 3 - 8: 3:00 p.m.
Thursdays (Grades): 2:00 p.m.

GENERAL INFORMATION

- ☆ Please **sign your child out** when picking up your child from Extended Care.
- ☆ Also, please notify appropriate Extended Care staff personnel that your child is leaving.
- ☆ Children must be signed out by a parent or an adult listed under Extended Care Release Information for your student.
- ☆ All parties named for Extended Care Release will need to present valid identification.
- ☆ Extended Care personnel are on the premises to watch the children. Please do not expect personnel to talk to you on a social basis for extended periods of time.
- ☆ For safety reasons, children are not allowed out of the gates or in the parking lot without an adult.
- ☆ Adults are only permitted on the yard for picking up children. You may use the courtyard, hallway, or parent area in front of the school for waiting or visiting.
- ☆ For grades families with early childhood siblings, please pick up your kindergarten/nursery student first, and keep them close by when picking up your grades student.
- ☆ **Early Childhood Extended Care** (3:00 p.m. – 5:30 p.m.) is only available to students enrolled in the Full Day Program, and there is **no drop-in**.
- ☆ We encourage parents to send extra snacks. Grades does not provide a snack.

Basic Playground Rules:

- ☆ Playground staff are responsible for maintaining a safe and healthy play environment for all of the children.
- ☆ Kindness to one another is practiced on the yard.
- ☆ Playground staff are responsible for enforcing guidelines on games and equipment that are appropriate for a child's age and ability.
- ☆ Children may **NEVER** leave the play area without permission from playground staff.
- ☆ Plants and trees on the premises should be treated gently.
- ☆ No wrestling, tackling or hitting.
- ☆ Rock throwing can be dangerous and is **NOT** allowed under any circumstances.
- ☆ Extended care privileges may be suspended at the discretion of the playground staff.

EXTENDED CARE PROGRAM PACKAGES

The purpose of the WSSD Extended Care Program is to provide a nurturing after-school environment for working families. Package prices listed below reflect a rate of approximately \$6.50 per child and \$8.50 per family (two or more children). **Payment for your Extended Care Package will be in accordance with your payment choice for tuition. TADS accounts will have deductions on a 10 or 12 monthly basis in accordance with your payment agreement.** For Early Childhood students, changes to your package may only be made in December. See details below.

Child Rate			Family Rate			Extended Care Packages are to be chosen on your Contract. Be sure to choose the package that most closely reflects your needs.
Package Name	Hours/Week	Annual Fee	Package Name	Hours/Week	Annual Fee	
C2	2.5	\$550	F2	2.5	\$734	
C4	4	\$880	F4	4	\$1,174	
C5	5	\$1,100	F5	5	\$1,467	
C10	10	\$2,200	F10	10	\$2,934	
C15	15	\$3,300	F15	15	\$4,401	
C20	20	\$4,400	F20	20	\$5,868	
<i>(Package Rate ≈ \$6.50 per hour)</i> *Drop-in rate: \$10 per hour			<i>(Package Rate ≈ \$8.50 per hour)</i> *Drop-in rate: \$15 per hour			* There is no drop in rate for Early Childhood

- Aftercare begins promptly at 2pm for 1st and 2nd grades, 3pm for 3rd thru 8th.
- Your hours must be used within the week. **Any unused hours in a week will NOT be available for use the following week.** You must re-enroll for a package each school year.
- If you utilize more hours than your chosen package includes, you will be charged the Drop-in hourly rate (billed in ½ hour increments) for any extra time incurred.
- Drop-in option is **not** available for Early Childhood.
- If you have not prepaid for Extended Care, and you find yourself unable to pick up your child on time, you may call the school and ask that your child be sent to Extended Care after school. Drop-in rates will be deducted the following month from your TADS account, with a summary receipt placed in your parent file.
- If your child is still in the pick-up zone at the end of pick-up time, he/she will be brought to Extended Care and Drop-in rates will apply starting from 3pm.
- To change your Extended Care Package you will need to complete an Extended Care Package Change Form which can be obtained in the school office or downloaded from the Parent Portal.
- Early Childhood: you may only change an Early Childhood Extended Care Package midyear, to be effective January 1st. Please submit your form by December 15th.
- **Parents are required to pick up their children no later than 6:00 p.m. After 6:00 p.m. (5:30 p.m. for Early Childhood) Extended Care charges \$1.00 per minute per child. Please pick up your child ON TIME.**