

2021-2022 Tuition Adjustment Application Overview

The Waldorf School of San Diego has partnered with TADS to process Tuition Deposits and tuition payments, and SSS (a TADS subsidiary) to process Tuition Adjustment (TA) applications by collecting and verifying information about your annual finances to help determine your ability to pay tuition. WSSD accepts new TA applications all year and we request that you submit your TA application within 7-10 days after setting up your TADS Tuition Agreement.

1. INDICATION: During the enrollment/re-enrollment process you indicated that your family may be in need of Financial Aid (Tuition Adjustment.)
2. REVIEW: Please review the “How To Apply” Flyer, Family Guide, and Worksheet on the Tuition Adjustment page under Step 01.
<https://waldorfsandiego.org/admissions/tuition/tuition-adjustment/>
3. STEPS: **For new families, please make sure these steps are completed before you apply for TA.**
 - a. Complete the WSSD Admissions process
 - b. Student(s) acceptance to WSSD
 - c. Set up your TADS Tuition Agreement (an email invite will be sent through TADS)
 - d. Through your TADS account pay the \$300 New Student Registration Fee per child.
 - e. Through your TADS account pay the \$1000* Tuition Deposit per child.
*If you need a payment plan for your Tuition Deposit, please download the form on the Tuition Adjustment page and return the form via email to the Business office at finance@waldorfsandiego.org
4. VERIFICATION: Once the online application has been submitted with all the required documentation uploaded to the SSS Family Portal, your TA Application will be processed. It takes approximately two weeks for SSS to verify the application and make a recommendation. At that time your application is added, *in the order it was received*, to the TA Committee’s agenda. During re-enrollment months it can take a bit longer. Thank you for your patience.
5. DETERMINATION: The TA Committee makes an independent determination based on the SSS’ assessment, the Letter of Request, the Monthly Income & Expense Sheet, and the Values and Commitments to Waldorf Education document and any other required information provided by the applicants. The TA Committee reserves the right of absolute discretion on the provision of TA. In order to offer a fair and unbiased review process, the identity of TA applicants are held confidential and anonymous. Because the process is blind, communication between the two groups is facilitated by the Tuition Adjustment Liaison. Names, ages and grades are redacted before being shared with the TA Committee. All questions for the TA Committee must be submitted to the TA Liaison at ta@waldorfsandiego.org. For re-enrolling families, during the month of March and April, the TA Committee members will determine eligibility to the TA program and the TA Liaison will notify the applicants of their decision by email. If your family is awarded a TA, you will receive an Amended Tuition Contract and have 5 days to sign and return it otherwise your application will be withdrawn. If your family does not qualify for TA, you have the option of accepting or declining the full pay contract that was originally signed during enrollment. This must be done within 5 business days of notification.

6. SIGN YOUR NEW TA CONTRACT: Once the Amended Tuition Contract has been returned to the Business Office finance@waldorfsandiego.org, your 2021-2022 Tuition Agreement will be updated in TADS. Please note, under your enrollment contract, full tuition payments will be due beginning in July 2021, until your TA process is complete.
7. For new families ONLY: Upon acceptance of your child, you will receive an email from TADS to register your child(ren) on-line. This initial TADS Tuition Contract will be based on full tuition and **must be signed and submitted within 2 weeks of receipt.** Once your TA application has been processed, you will sign your Amended Tuition Contract reflecting your reduced tuition amount within 5 business days of notification. Any contract not signed and returned within 5 days will be withdrawn, and the tuition will revert to the original full pay contract. If your family does not receive an adjustment in tuition, you will have the option of accepting or declining the *full pay* contract that was originally signed. This must also be done within 5 business days of notification. Your child may not begin school in September 2021 until your Amended Tuition Contract OR acknowledgement letter (if your family is not eligible for TA) has been completed and signed AND your TADS Tuition Payment Agreement has been set up.